

ALI MOHAMED ALI



El 5000 units, build.(9) apart.(17)
Port Said
Egypt

Email: acc.ali.m@outlook.com

tel. : 002 011 10375847

tel. : 002 010 97804797

tel. : 002 066 3654663

Nationality : Egyptian

Date of birth : 11/02/1988

marital status : single

military service : completed (excellent)

Education

* Bachelor Degree at Faculty of Commerce - Accounting department (2010 to 2013)

* Port Said University

* Grade : good

Objective

* Seeking a position as an accountant where extensive experience will be further developed and utilized.

* Seeking a new step in my career that enable me to be closer to achieve my aims , myself .

Experience

* Gianola restaurant :-

(Finance and Accounting Management)

Cashier

(Jun 2006 to Jun 2007)

** Responsible for receiving payment in the form of cash, check, or credit card ** make daily summery , items and payment analysis .

Grand albatros hotel port said

(Finance and Accounting Management)

F.&B. Cashier

(July 2007 to Dec 2007)

** the same previous job description , plus : making more control , more charge , more analysis and inventory

Grand albatros hotel port said

(Finance and Accounting Management)

Front Office Cashier

(Jan 2008 to Nov 2008)

** responsible for any payment in any form used in processing front desk transactions , make invoices for guests , check rooms status and make sure of occupancy , make sure that roms check in and out in correct time and with correct price

Grand albatros hotel port said

(Finance and Accounting Management)

Night Auditor

(Dec 2008 until now)

** Checks front office accounting records for accuracy and on a daily basis, summarizes and compiles information for the hotel's financial records. Tracks room revenue, occupancy percentages, and other front office operating statistics. analyzing all income (revenue , taxes and payments) then re-routing to the other departments in finance management such as credit , cost control , payable , check room`s status and discrepancy between house keeping manual report and system records

** I replace the head of income department " INCOME AUDITOR", make journal voucher

** i`m aware of receptionist`s duties , make reservation , check rooms in , contact with guests and solving their problems

** I replace the Night Manager and lead his duties

Al-Ola Co. for midical supplies

(Finance and Accounting Management)

Accountant

(Dec 2014 to april 2015)

** Treating with with vendors bills , customers invoices , pay and receive payment

Computer & language

computer

** using computer scince 2001 , up to date with windows , office applications , surfing internet and emailing

** Using excel function and creatig accounting excel work sheet with furmulas , filters and charts

** Have good experince in using programms during that years I worked I have experience in different programs such as **Fidelio** ,

Comsys , **Quickbooks** , and other cashiering programs

language

** Arabic : mother tongue

** english : good conversaional and writing

** english for hotel staff (amideast course)

I wish my qualifications and skills match your need , I avoided inserting some skills most people copy - paste it , you can notice my qualifications and skills and test it , all references available upon request .